



Shift Boss

Project:	Holloway Development
Location:	Matheson, Ontario
Rotation:	14 days in – 14 days out
Shift Length:	10 hours
Accommodation:	Will be subsidized
Compensation:	Redpath Limited offers comprehensive benefits
Start Date:	February 2019
Completion Date:	February 2020

All interested parties can apply to Redpath Limited web site at:

<http://www.redpathmining.com/careers/>

<http://www.wahgoshigblackdiamond.com/>

Pre-employment requirement

- Drug test

Scope of work:

Redpath Black Diamond will be the primary contractor on an underground mine development project located in Matheson, Ontario. The planned development will consist of waste and ore development in the Smoke Zone and Middle Zone consisting of approximately 1590 meters of development of different sizes.



Job Summary:

Under the supervision of the Superintendent, the primary role of the Shift Supervisor is to coordinate the daily activities of the mine development according to plan and is completed to standards

Duties and Responsibilities:

- Carry out all directives of management. Read and sign all log books daily
- Ensure all employees have the knowledge to work safely and efficiently by giving all employees job specific instructions on a daily basis and monitor progress
- Ensure that all employees are properly trained to operate the equipment they will be using. If not, you will required to train them or arrange for training
- Assist in work scheduling and planning. Be aware of any changes of conditions in the workplace
- Ensure all equipment is in good repair, have broken equipment scheduled for repair and make equipment available to mechanics when it is scheduled for preventative maintenance
- Fill out all progress reports or accident/incident reports that happen during his/her shift
- Ensure employee safety through compliance with all safety and mine regulations, as well as company policy and regulations.
- Conduct daily pre-shift meetings to ensure employees are informed of safety and production concerns
- Communicate routinely and effectively with the Mine Manager and other supervisory personnel as required
- The duties and responsibilities listed above are representative of the nature and level of work assigned and are not necessarily all inclusive

Required Skills and Qualifications:

- **Ontario Basic Underground Hard Rock Front Line Supervisor (or other provincial equivalent) (Required)**
- **Minimum of 10 years underground hard rock mining experience with 5 years at the Supervisory level**
- High School Diploma or equivalent (required)
- Post-Secondary education in a mining related discipline or equivalent experience (preferred)
- Must understand responsibilities of leadership
- Advanced understanding of mine regulations pertaining to task
- Ability to conduct risk assessment of specific task



- Familiar with Occupational Health & Safety and Mines Regulations
- Ability to lead through example
- Requires strong interpersonal, leadership and communication skills
- Requires basic computer skills
- Working knowledge of all production equipment
- Ability to multi task and work effectively
- Ability to work efficiently as part of a team as well as independently

Health and Safety:

- Have the authority and responsibility to maintain a safe and efficient working environment
- Follow Company and Client health and safety standards and report all unsafe acts or conditions to supervisor
- Responsible for the use and maintenance of all safety equipment, i.e. PPE, lanyards, warning signs and labeling, according to company rules and applicable legislation.
- Ensure permits are in place and lock Out tag out procedures are followed
- Responsible to ensure proper use and maintenance of personal protective equipment.
- Ensure that workers are qualified and capable to safely performing the assigned work
- Must have knowledge of the WHMIS legislation and know how to effectively use an MSDS sheet.
- Work in accordance with local legislation