

BLACK DIAMOND DRILLING SERVICES

JOB TITLE: Surface Diamond Drill Supervisor

DUTIES AND RESPONSIBILITIES

The Diamond Drill Supervisor shall coordinate the activities of assigned diamond drill projects to achieve a safe, productive, and cost-effective operation. The Diamond Drill Supervisor directly reports to the Mining Director, ensuring the safety of his crew and the efficiency of their performance.

Specific tasks will include but are not limited to:

Supervise crews to ensure their responsibilities and duties are completed in a satisfactory manner and in compliance with company policies, procedures, and standards, and in compliance with legislative requirements.

- Be aware of and follow all applicable legislation and safe work procedures
- Ensure that all personnel in his/her charge have the appropriate training and/or instructions to carry out their work in a safe and productive manner
- Take progressive disciplinary measures for the violation of any of these rules
- Warn his/her crews of any potential or actual danger to health and safety
- Correct or otherwise address reported sub-standard conditions or work practices
- Use personal protective equipment and safety devices as required
- Work in a manner that will not endanger self, others or the environment
- Ensure Emergency Response Plans are developed for assigned projects and are communicated to the crews
- Ensure that communication equipment is available and functional at assigned drill sites
- Communicate clearly with crews, Mining Director, and client representatives
- Establish and maintain a good working relationship with the client representative on site
- Encourage workers to share ways of improving health and safety at the worksite
- Ensure drill sites are kept clean and orderly
- Make sure that oil, fuel waste, and matting are removed from the drill site in a timely manner
- Confirm that all Drillers/Assistants perform all required pre-operation checks
- Be available to staff for questions, direction, and concerns
- Conduct formal performance appraisal at the end of employee probationary period and every six months after. Coaching and informal performance reviews should be ongoing.
- Complete incident reports and WSIB forms as necessary
- Complete Dailys
- Completes drilling reports and inspection reports
- Prepares new drilling sites

- Moves drills
- Create and manage staff Rosters
- Perform inspections and maintenance on rigs/equipment
- All other tasks related to the position as needed

PROFILE AND REQUIREMENTS

- Surface Diamond Drilling Common Core certificate.
- Generic First Line Common Core Certificate for Supervisors.
- More than 5 years experience in the field of drilling
- Valid Driver's license
- Resourceful and Independent
- Computer skills
- Leadership skills and a great motivator
- Ability to plan, organize, and control activities under your responsibility.
- Be in good physical shape.
- Bilingualism is an asset but not mandatory.

JOB TYPE Full-time

BENEFITS: Employe health/dental
Dependent Life/Life Insurance
Pension Plan

Compensation packages will be based on successful candidates experience level, education, and matching qualifications.

We thank all applicants, however, only those selected for an interview will be contacted.

Black Diamond Drilling Services is an equal opportunity employer. We are committed to providing an environment of mutual respect and we believe that diversity and inclusion among our team members is critical to our success.

PLEASE SUBMIT RESUME TO: HR@wahgoshigresources.com